

**Delta Conservation
District**

**Tentative Agenda
SPECIAL MEETING**

**October 13, 2023
Friday, 1:30pm**



Meeting Location:

***Delta County Service Center – Board Room
2950 College Ave., Escanaba 49829***

1. Call Meeting to Order
2. Pledge of Allegiance
3. Roll Call of Board Members
4. Conflict of Interest
5. Public Comment on Agenda Items (3 minute limit)
6. Approval of Agenda
7. Approval of Past Meeting Minutes – September 27, 2023
8. Standing Committee Reports
 - a) Personnel; District Manager position posting
 - b) Property and Equipment; sale of vehicles
 - c) Records; computers, email accounts, website, accounting software, invoices, website, Facebook, phone, attorney record request, recording meetings
 - d) Finance – meeting with CPA – Schneider, Larche, Haapala, Quickbooks
 - e) Parks and Forests; Park Supervisor
8. MDARD Report
9. NRCS Report
10. Staff Reports
11. Commissioner/Liaison Report
12. Unfinished Business
 - a) Liability insurance policy - Fischer Insurance
 - b) CPA – Schneider, Larche, Haapala
 - c) Vehicles bids (for sale) - Titles
13. New Business

- a) Paying of Bills
 - b) CEO Contract – omissions
 - c) Cornell Forest Property – access
 - d) Staff Accountability; email, phone, vehicle, credit cards, timesheets & work duties.
 - e) Park Supervisor
 - f) Public Record Destruction
 - g) Attorney General Assistance
14. General Public Comment (3 minute limit)
 15. Board Member Comments
 16. Adjourn