



DELTA CONSERVATION DISTRICT

GLADSTONE SERVICE CENTER.

2003 MINNEAPOLIS AVE. GLADSTONE, MI 49837

BOARD SPECIAL MEETING MINUTES

A SPECIAL MEETING of the Delta Conservation District Board was called to order on January 19, 2024, at 4:01 pm by Chair Kaplan at the Delta Conservation District office at the Gladstone USDA Serve Center.

AGENDA

1. Pledge of Allegiance

2. Roll Call: Segorski, Brockman, VandeWater and Kaplan PRESENT. Ross ABSENT

3. Approval of Agenda items: Brockman motioned, Segorski second to accept the agenda as presented. Motioned carried.

4. Conflict of Interest Disclosure: none

5. Public Comment on Agenda items: Kaplan explained the two bidders would be provided ample time to address the board and present their quotes, but that they also had the option of utilizing three minutes for public comment. The order of presentation would be determined randomly.

Josh Blumensaadt of Endless Business Solutions, Escanaba expressed his interest in answering questions the Board may have.

Jacob Griggs of Guide Star in Iron Mountain thanked the Board for the opportunity to address the Board, and they are excited for the opportunity to do business with the District.

6. New Business:

a) Reviewing Requests for Quotes for IT services. Kaplan introduced the bidders that submitted an RFQ for the Boards consideration: Jacob Griggs from CCI - Guide Star based in Iron Mountain and Josh Blumensaadt from Endless Business Solutions based in Escanaba. Both bidders attended a walk through at the District office earlier in the week. A third response was received by the District from DSTech in Escanaba without a bid quote but offered a recommendation to the District concerning IT services.

Brockman inquired about Rachael Guth's email regarding record retention and backup via a Network Area Storage (NAS) that another District uses. Backup of data is a component of the RFQ and the difference is who is responsible for monitoring backups (staff or service provider). The bidders provided additional information on backing up information on a NAS. Discussion considered Government standards for handling electronic data and retention schedules. Chris Williams recorded the bid compilation including company name, location, company contact, and quote on behalf of the Board.

Jacob Griggs representing Guide Star a division of CCI Systems, from Iron Mountain won the "coin toss" elected to present first and provided details on all aspects of the District's RFQ for IT services. Mr. Griggs' quote was for a 36-month service agreement at a monthly cost of \$371.35. Concluding his quote for services Mr. Griggs addressed board members questions.

Josh Blumensaadt, representing New Business Solutions, from Escanaba, provided his response to all aspects of the District's RFQ for internet services. Mr. Blumensaadt's provided a quote for a 36-month service agreement at a monthly cost of \$312.69. Mr. Blumensaadt also answered board members questions after addressing the RFQ.

Additional questions from board members were addressed by both bidders in a cooperative manner. When the Q&A was completed, the bidders excused themselves (they were both invited to stay for Board discussion) and deliberations continued among the board. Discussion focused on differences between two compatible quotes with emphasis on length of service, equipment replacement, and cost of service. The difference in cost between the New Business Solution and Guide Star bids was \$703.95 annually, \$2111.03 over 36-months, and \$3519 over 60 months with equipment replacement provided by New Business Solutions.

Brockman motioned to award the IT service bid to Endless Business Solutions, Segorski seconded. Motion carried by roll call; Segorski-Yes; Brockman-Yes, VandeWater-Yes, Kaplan-YES. Motion carried.

7. General Public Comments: none

8. Board Member Comments:


VanderWater: Would like to have a luncheon with staff at the office. Relayed that to meet as a quorum we need to post a public notice so the public can attend but we are not obligated to feed the public.

Kaplan: expressed his appreciation to the three IT providers that submitted responses to the RFQ.

9. Adjourn: Segorski motioned, Brockman seconded to adjourn at 5:29pm.

These draft minutes submitted by Chair Kaplan. Complete meeting recording available on the District's YouTube channel at [Delta Conservation District Board Meeting January 19, 2024 - YouTube](https://youtu.be/8sLx4tzdh64) (https://youtu.be/8sLx4tzdh64) or through the District's website at [Board Meetings \(deltacd.org\)](https://www.deltacd.org/board-meetings.html) (https://www.deltacd.org/board-meetings.html).

Meeting Minutes approved on February 14, 2024.

A handwritten signature in blue ink that reads "Glenn Vandewater". The signature is written in a cursive style and is underlined.

Glenn Vandewater, Secretary