



DELTA CONSERVATION DISTRICT

6822 US HIGHWAY 2, 41, and M35 - GLADSTONE, MI 49837
(906) 553-7700

BOARD MEETING MINUTES

JULY 19, 2023

The meeting was called to order at 2:00 P.M. on July 19, 2023, at the Chamber of Commerce Bldg., 1001 N Lincoln Rd, Escanaba, MI 49829, by Delta Conservation District Vice-Chairman Dan McNamee.

Directors Present: Russ Ross, Bob VanDamme, Dan McNamee, Nate Brockman, and Joe Kaplan.

Staff Present: Rory Mattson and Tina Vanderlinden.

Welcomed new board member: Nate Brockman and Joe Kaplan.

Election of Chairman: Brockman nominated Kaplan, Ross nominated VanDamme; with 3 votes for VanDamme and 2 votes for Kaplan; VanDamme was elected as Chairman.

Approval of Agenda: Motioned by Ross, second by Kaplan; to approve the agenda, motion carried.

Approval of Minutes: Motioned by Kaplan to table the June minutes, second by Brockman, motion carried.

Approval of Treasurer Reports: Motioned by Ross, second by Kaplan; to approve the June treasures report; motion carried.

County Commissioner Report: Bob Barron gave an update of the previous Delta County Board meeting.

Board Member Reports: None.

CEO Report and Updates: Mattson gave verbal updates on the Wells Sewer Project; Cruise Ship Forestry Excursions; District Cabin; District Annual Election night; MACD Region 2 meeting to be August 24th at the Sportsmen's club; Moving back to the Federal building soon, and waiting on office furniture to arrive.

Old Business:

- A. **Amend FOIA Policy** – Presented the board with a new and old copy of the FOIA policy to look over. Motioned by Brockman to Table till the August meeting, Second by Kaplan, motion carried.
- B. **QuickBooks training** – Done on July 5th-9th to accommodate Colleen's personal schedule.
- C. **Relocations to USDA Service Center** – Waiting on office equipment and furniture delivery.
- D. **District Equipment for Sale** – Motioned to Table by Kaplan, second by Brockman for cost benefit analysis; motion carried.
- E. **Purchase New Vehicle** – Nothing in the works on a new vehicle.
- F. **District Storage** – Motioned by Kaplan to spend \$50/\$60 on monthly storage, second by McNamee, motion carried.
- G. **Annual Meeting** – The annual meeting will be held on August 9th as an open house with election in person voting from 5pm-7pm at the Pioneer Pavilion.

New Business:

- A. **Yearly Land Use Agreement** – Tabled to adjust legal wording; motioned by Brockman, second by McNamee; motion carried.
- B. **2023 Budget Amendments** – Motioned by Ross, second by McNamee to increase the operations line item to \$300,000.00; motion carried.
- C. **Policy Amendments: Vacation Carry-Over:** Motioned by Kaplan to table and have a Special Meeting as time for an employee was of the essence; second by Brockman; carried.
- D. **DLA Payment** – Motioned by Kaplan to table, second by Brockman to move to the special meeting; carried. **Amended to correct an error in the voting. The DLA payment was tabled with motion by Brockman, seconded by Kaplan, by Roll-call Ross-No; McNamee-Yes; Brockman-Yes; Kaplan-Yes, VanDamme-NO; motion carried 3-2.**

- E. Adding Public Comments on Agenda Items** – Motioned by Brockman, second by Kaplan to add “Public Comment on Agenda Items” on future board meeting agendas; motion carried.
- F. Board Member Email Accounts** – Update- Brockman has his MACD email & Kaplan is working on his.
- G. District Equipment for Sale & Purchase New Vehicle** – Discussion and tabled until a cost est. & sale price can be submitted.
- H. Approve of Bills & Expenditures** – Motioned by Ross, seconded by Kaplan to approve the bills and expenditures; motion carried.

Staff Correspondence, None.

MDARD Partner Report – See handout given out.

General Public Comment – Several people commented during public comment.

CD Directors and/or CEO Comments – None.

Adjourned - *Adjourned at 4:41 P.M.*

Respectfully submitted by Tina Vanderlinden: These minutes unapproved.

Approved as Amended (Item D. DLA Payment) on September 27, 2023.


Glenn VandeWater, Secretary